

# UNION CHRISTIAN COLLEGE, ALUVA (AUTONOMOUS)

## Minutes of Board of Studies Meeting on 07/04/2025

Ref No: UCC/BoS/Bot/01/2025-26

Date: 07.04.2025

Subject: **Board of Studies Meeting for the Academic Year 2025-2026**

Held in Hybrid mode - (Dept. of Botany and Google Meet) on Monday 07th April, 2025, at 10:00 AM

Google Meet joining info

Video call link: [https:// meet.google.com/jyg-mcva-koy](https://meet.google.com/jyg-mcva-koy)

Members Present:

1. Dr. Justin R. Nayagam – Chairperson
2. Prof. (Dr). Binoy T. Thomas – University Nominee
3. Prof. (Dr.) E. A. Siril – External Subject Expert
4. Prof. (Dr.) Dennis Thomas T. – External Subject Expert
5. Dr. Sarala Samuel - Industry Expert
6. Dr. Jaya Kuruvila – Alumni Representative
7. Dr. Manju M. George – Member
8. Dr. Anumol Jose - Member
9. Dr. Reju J. – Member
10. Dr. Reshmi G. R. – Member

Leave of Absence: Nil

Agenda:

1. Introductory remarks by the Chairman
2. Remarks by Member Secretary
3. UG Syllabus : Adapting scheme and syllabus for the academic year 2025-26 onwards.
4. PG Syllabus- Adapting scheme and syllabus for the academic year 2025-26 onwards.
5. Teaching Methodology - Teachers Specific content/Signature course/CCA methodology for each course for UG course
6. Question bank preparation and External Examiners list for scrutiny
7. Any other matter with the permission of the Chair (Add on courses, Certificate/Diploma etc)

After ascertaining that the requisite quorum of two-third of the members of the Board of Studies is present, Dr. Justin R Nayagam, the Chairman of the BOS in Botany chaired the meeting and welcomed the members.

Dr. Manju M. George was selected as member Secretary and addressed the meeting.

The discussion of the proposed syllabus on B. Sc Botany Honours Programme was done. The members of the Board of Studies thoroughly examined the syllabus prepared by Mahatma Gandhi University, Kottayam and unanimously approved to fully adopt the syllabus for the academic year 2025-26.

The discussion of the proposed syllabus on M. Sc Botany. The members of the Board of Studies thoroughly examined the syllabus prepared by Mahatma Gandhi University, Kottayam and unanimously approved to fully adopt the syllabus for the academic year 2025-26.

Taking into consideration of increasing academic standards, relevance to current trends and fulfillment of learning objectives. Various components in the syllabus, including course structure on teaching specific content and Signature courses to be planned.

#### Decisions

Members instructed to consider mechanisms for ensuring that any changes made by the Chairperson would be communicated promptly to all BoS members and further will be ratified in the next meeting of BoS.

After a detailed discussion, the Board of Studies decided to approve the request, authorizing the Chairperson to make minor corrections in the syllabus in alignment with changes in university regulations without convening a full BoS meeting.

Members also instructed to consider mechanisms for ensuring that any changes made by the Chairperson would be communicated promptly to all BoS members and further will be ratified in the next meeting of BoS. As there were no other items to be transacted, the meeting concluded at 12.00 noon with vote of thanks by Dr. Reju J. to all the members present in the meeting.



Chairperson, Board of Studies  
Department of Botany  
Union Christian College, Aluva